

# **CENTRAL FIRE DISTRICT OF SANTA CRUZ COUNTY CONTRACTOR REGISTRATION APPLICATION CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT**

The Central Fire District of Santa Cruz County ("District") has elected to become subject to the California Uniform Public Construction Cost Accounting Procedures. The District is inviting all licensed contractors to submit their information for inclusion on the District's "CUPCCAA Registered Contractors List" for the **2025 and 2026** calendar years.

## **WHAT IS CUPCCAA?**

The California Uniform Public Construction Cost Accounting Act is under the umbrella of the California Public Construction Cost Accounting Commission (CUPCCAC) and provides for alternative bidding procedures when an agency performs public project work by contract.

- a) Public projects of \$75,000 or less may be performed by negotiated contract or by purchase order [PCC22032(a)]
- b) Public projects of \$220,000 or less may be let to contract by the informal procedures set forth in the Act [PCC22032(b)]
- c) Public projects of more than \$220,000 shall be let to contract by formal bidding procedures [PCC22032(c)]

In November of each year, participating Districts place an ad in various construction trade journals inviting all licensed contractors to submit the name of their firm to the District for inclusion on the District's list of registered contractors for the following calendar year.

The District has completed all the necessary requirements to participate in this alternative bidding process and solicits your firm to register.

## **SUPPLEMENTAL PROVISIONS**

### **Surety Bonds are required for projects \$25,000 or more.**

Performance and Payment Bonds will be required on all contracts for \$25,000 or more. Within ten (10) days upon award and prior to start of Work, Contractor shall furnish surety bonds as follows:

**Performance Bond:** A bond in amount at least equal to one hundred percent (100%) of the Contract price as security for faithful performance of this contract.

**Payment Bond:** A bond in the amount at least equal to one hundred percent (100%) of the Contract price as security for payment of persons performing labor and/or furnishing materials in connection with this contract.

Cost of Bonds shall be included in the Bid and Contract Price

All Sureties and Bonds shall be satisfactory to the District. Unless otherwise provided or approved by the District, all bonds shall be issued by a California admitted surety insurer pursuant to the Code of Civil Procedure, sections 995.010 et. seq.

### **Prevailing Wages**

In accordance with the provisions of Section 1771 of the Labor Code, all public works contracts in excess of \$1,000 shall be subject to prevailing wages. Projects are subject to labor compliance monitoring and enforcement by the Department of Industrial Relations pursuant to Labor Code Section 1771 and subject to the requirements of Title 8 of the California Code of Regulations. Contractors and Subcontractors will furnish electronic certified payroll records directly to the Labor Commissioner weekly or within ten (10) days of any request by the District or Labor Commissioner. The successful bidder shall comply with all requirements of Division 2, Part 7, Chapter 1, of the Labor Code. Current prevailing wage rates and pertinent information can be obtained from the following link: [www.dir.ca.gov](http://www.dir.ca.gov).

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Vendors are advised to periodically check the District website for project information and bid opportunities.

<b>COMPANY NAME</b>	
<b>STREET ADDRESS</b>	
<b>CITY STATE ZIP</b>	
<b>TELEPHONE NUMBER</b>	
<b>FAX NUMBER</b>	
<b>CONTACT NAME</b>	
<b>CONTACT EMAIL</b>	
<b>LICENSE NUMBER</b>	
<b>LICENSE CLASSIFICATION(S)</b>	
<b>TYPE OF WORK LICENSED TO PERFORM</b>	
<b>DIR REGISTRATION NUMBER</b>	

I certify that the information listed above is correct to the best of my knowledge

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

Return the completed form to:

Central Fire District of Santa Cruz County  
 Attn: Logistics Division  
 930 17th Avenue  
 Santa Cruz, CA 95062

Email: [Logs@centralfiresc.org](mailto:Logs@centralfiresc.org)  
 Phone: (831) 479-6842

**CENTRAL FIRE DISTRICT OF  
SANTA CRUZ COUNTY INSURANCE  
REQUIREMENTS FOR ALL CUPCCAA PROJECTS**

For informally bid projects between, the District requires that all contractors provide acceptable proof of insurance for awarded projects before they are allowed to work at any District site.

1. Endorsed Certificate of Insurance stating under the project description: "All operations resulting from informally or formally quoted projects".
2. Proof of Workers' Compensation Insurance

A. **Comprehensive General Liability and Automobile Insurance.** Without limiting Contractor's indemnification, it is agreed that Contractor shall maintain in force at all times during the performance of this agreement the policies of insurance hereinafter described.

Contractor shall secure and maintain in force during the term of this agreement:

Commercial General Liability from any cause \$2,000,000 per occurrence; Automobile Liability for owned, non-owned, and hired vehicles \$1,000,000 per occurrence for bodily injury and property damage.

**CENTRAL FIRE DISTRICT OF SANTA CRUZ COUNTY, AND ITS EMPLOYEES AND AGENTS shall be named as an additional insured on the policies by separate endorsement that shall be attached to the contract as proof of insurance.** Insurance Accord shall state "All operations resulting from informally or formally quoted projects".

Written notification by the Carrier to the District at least thirty (30) days prior to cancellation, failure to renew, or other termination, is required.

Insurance afforded under the contractor's policy is primary and any insurance maintained by the District shall apply, if required by law, in excess of, and not contributory with, insurance required under the terms of this contract.

Contractor will, at his own expense, maintain coverage in conformance with the above requirements. Certificates of insurance evidencing the existence of coverage shall be filed with the District prior to commencement of work no later than seven (7) calendar days from date of notification of award.

B. **Workers' Compensation.** Contractor shall maintain a policy of workers' compensation insurance as required by Labor Code Section 3200 et. seq. A certificate evidencing this coverage shall be filed with the District prior to the commencement of work under this agreement and will become part of the contract. Written notification by the Carrier to the District at least thirty (30) days prior to cancellation, failure to renew, or other termination, is required.