



Central Fire District of Santa Cruz County

Final Budget



FISCAL YEAR 2022/2023

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photo: Steve Kuehl

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CHIEF'S MESSAGE

September 8, 2022

Chair Darbro and Members of the Board:

We are pleased to present for your consideration the Fiscal Year 2022-23 Final Budget. The District's primary objective is to provide the highest possible level of service to our communities which consists of Aptos, Capitola, La Selva Beach, Live Oak, Rio Del Mar, and Soquel, while demonstrating fiscal responsibility and providing adequate reserves. The District's goal is to present and maintain a balanced budget while addressing changes to our operational needs.

Although conservative, this year's budget represents a realistic financial plan, ensuring the District will continue to deliver exceptional, yet cost-effective fire protection, emergency medical services, and community risk reduction practices throughout our communities. While pension, healthcare, and workers compensation costs continue to rise over time, the District is committed to good financial stewardship through efficient operational and budgetary management processes, including cutting costs whenever feasible.

This past year has yielded many challenges, as we continue to navigate through post consolidation of the two former Districts, Central Fire and Aptos La/Selva Fire Protection Districts. Locally and nationally, the COVID-19 pandemic continues to impact the economy, as well as the rise in inflationary cost. Despite these challenges, the District did not experience a negative impact on its primary source of revenue which is property taxes. Due to the District's strong housing market, we will continue to see growth in revenue. Property Tax Revenues for FY 2022-23 have been forecasted to increase by approximately 4.5%. The 4.5% projection represents 94.88% of total revenues.

Highlights of the budget include projected revenue at \$41 million. Expenditures are projected at \$40.8 million which results in a surplus of \$155,232. This includes \$2.1 million in transfers to our Capital Replacement Fund. Our projected ending fund balance is \$35 million.

In conclusion, the development of the District's annual budget takes a large amount of staff time and effort. I would like to thank the District Program Leads, Program Managers, and supporting staff for their continued efforts in the improvement of the budget process and preparation of the annual budget documents. I would like to express my thanks and appreciation to the Board of Directors and Management Staff for their leadership, direction and initiative with the dedication and commitment to serving the community.

Sincerely,



Jason Nee
Fire Chief



BOARD OF DIRECTORS



George Lucchesi
Term of Office
2016 - 2024



Orbrad Darbro
Term of Office
2018 - 2022



John Scanlon
Term of Office
2018 - 2022



Ken Radliff
Term of Office
2020 - 2024



Dave Ronco
Term of Office
2020 - 2024

EXECUTIVE STAFF



Jason Nee
Fire Chief



Chad Akin
Assistant Chief



Scott Cullen
Operations Division Chief



Anthony Cefaloni
Logistics Division Chief



Nancy Dannhauser
Finance Director



Gena Finch
Human Resources Director



Mike DeMars
Fire Marshal



Scott Vahradian
EMS Chief EMSIA



Patrick Winters
Training & Safety
Battalion Chief



Nigel Miller
Battalion Chief
A Shift



Michael Kretsch
Battalion Chief
B Shift



Ryan Peters
Battalion Chief
C Shift



OUR MISSION

To improve quality of life by protecting the community from the risks and consequences of fire, medical, rescue, hazardous material and natural disaster incidents.

OUR VALUES

Safety

Safety is paramount. Our profession is dangerous by nature and requires that we provide service and train with minimal risk to our personnel and the public.

Readiness

We are prepared to serve at any moment by being trained, physically and mentally fit, and well equipped.

Service

Our services must be provided to the community with compassion, respect and sincerity. Good service results from our knowledge, ability and commitment.

Leadership

Leadership creates commitment, communication, desire, action and growth and is demonstrated through our actions.

Work Ethic

We plan, manage, accomplish and enjoy our work with dedication, respect, teamwork and accountability.



WHO WE ARE

District Overview

In 1987, Central Fire Protection District was created from the consolidation of the Capitola, Live Oak and Soquel Fire Districts.

In 1986, Aptos Fire District and La Selva Beach Fire District also consolidated, to become the Aptos/La Selva Fire Protection District. By 2018, Aptos/La Selva FPD and Central FPD entered into a Shared Services Agreement, combining services with their Administrative and Prevention/ Community Risk Reduction divisions.

In February of 2021, Central Fire Protection District and Aptos/La Selva Fire Protection District consolidated into Central Fire District of Santa Cruz County, with 55 square miles served.

Central Fire District serves the communities of Aptos, Capitola, La Selva Beach, Live Oak, Soquel, and Rio Del Mar. The resident population is in excess of 85,000, with a seasonal influx during the summer. The District responds to requests for service for fire, rescue, emergency medical services, hazardous materials calls, and assorted alarms.

The District operates seven fire stations, an Administrative Office, Community Risk Reduction Division, and Fleet Services Facility. The District has several robust program areas including Community Risk Reduction, Community Education, Emergency Medical Services, Water Rescue, Fire Investigation, Hazardous Materials, Urban Search and Rescue, and Training.

Central Fire District has a publicly elected Board of Directors consisting of five members who are elected to four year, staggered terms.

CENTRAL

FIRE DISTRICT FACILITIES



Live Oak Station 1
930 17th Avenue
Santa Cruz, CA 95062



Thurber Station 2
3445 Thurber Lane
Santa Cruz, CA 95062



Soquel Station 3
4747 Soquel Drive
Soquel, CA 95073



Capitola Station 4
405 Capitola Avenue
Capitola, CA 95010



Aptos Station 5
6934 Soquel Drive
Aptos, CA 95003



Rio Del Mar Station 6
300 Bonita Drive
Aptos, CA 95003



La Selva Beach Station 7
312 Estrella Avenue
La Selva Beach, CA 95076



Administrative Office
930 17th Avenue
Santa Cruz, CA 95062



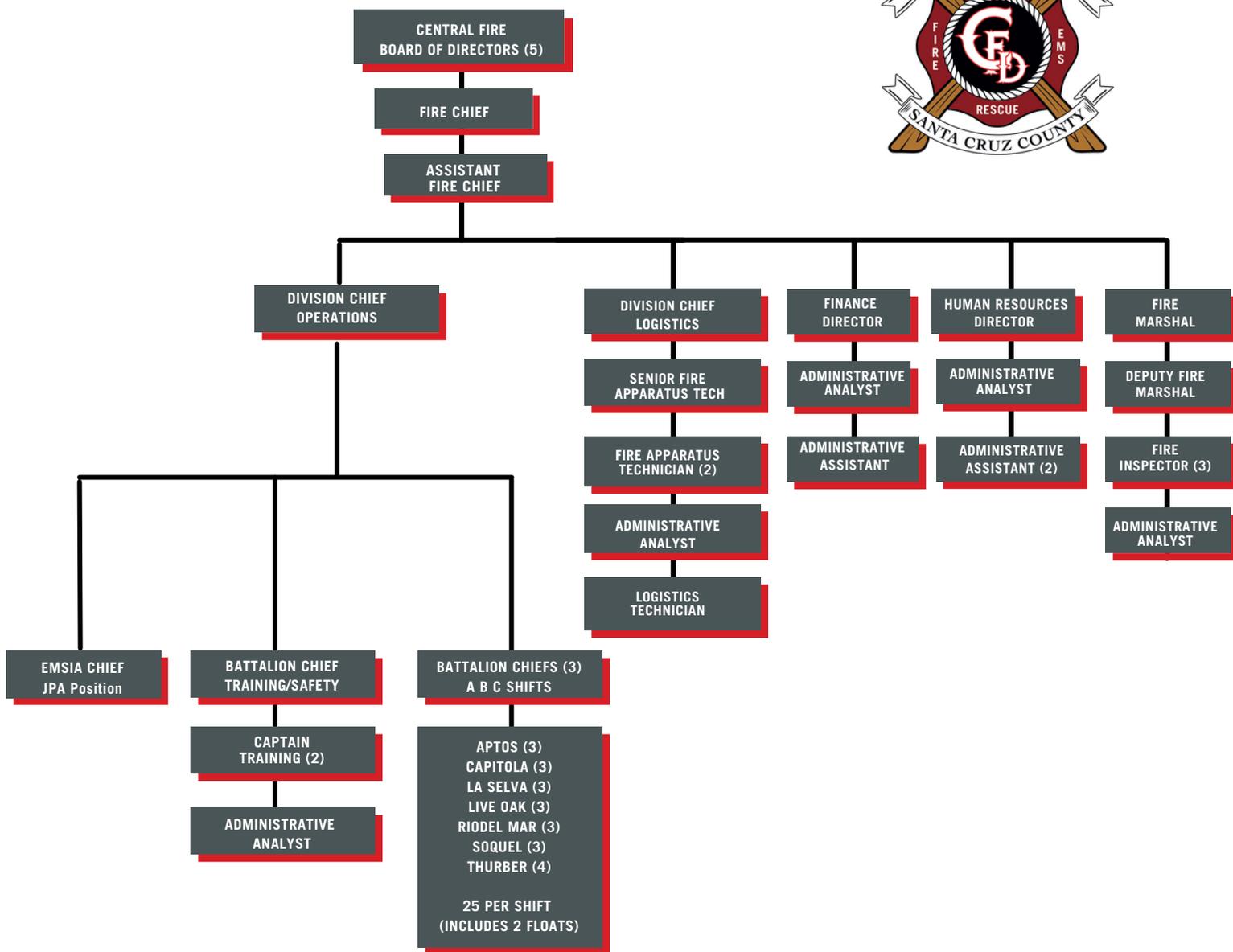
CRR Division
6934 Soquel Drive
Aptos, CA 95003



Fleet Services
410 Kennedy Drive
Capitola, CA 95010

CENTRAL FIRE DISTRICT

2022 Organizational Chart

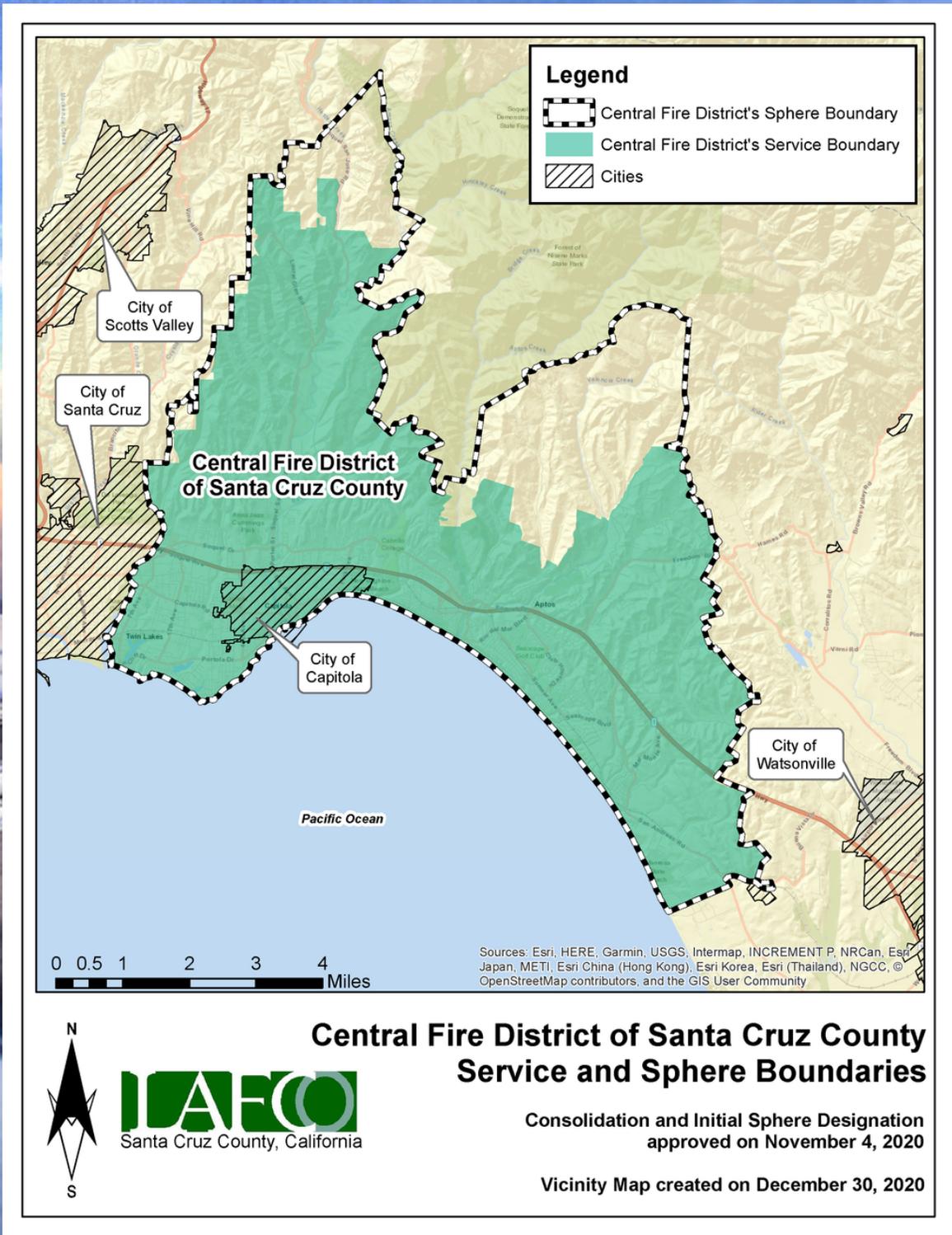


Board of Directors 5
 Fire Chief 1
 Assistant Chief 1
 Division Chief 2
 Fire Marshal 1
 Deputy Fire Marshal 1
 Battalion Chief 4

Captain 23
 FF/Paramedic 31
 Firefighter 20
 PCF 15
 Senior App Tech 1
 Fire App Tech 2
 Logistics Tech 1

Finance Director 1
 HR Director 1
 Fire inspector 3
 Admin Analyst 5
 Admin Assistant 3

CENTRAL FIRE DISTRICT BOUNDARIES



BUDGET SUMMARY

The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. The primary revenue sources of the General Fund are Property Taxes, Intergovernmental Revenue, and Other Revenue relating to permit and inspection fees, interest revenue, and other miscellaneous revenue. General operating expenditures are primarily related to salary & benefits, services & supplies and operating fund transfers to the District's reserve funds to cover expenses for capital improvement, equipment, mobile vehicle replacement, and Fleet Maintenance services.

The FY 2022-23 Final Budget includes projected operating revenues of \$41 million as well as expenditures resulting in a budget surplus of \$155,232 with an estimated ending fund balance of \$35 million.

FISCAL YEAR 2022-23 BUDGET SUMMARY	OPERATIONS	FLEET SERVICES	CAPITAL OUTLAY	TOTAL
REVENUE				
Property taxes	\$ 38,906,614	\$ -	\$ -	\$ 38,906,614
Inter-Gov Revenues	\$ 656,701	\$ -	\$ -	\$ 656,701
Other Revenue	\$ 714,871	\$ 670,530	\$ 58,500	\$ 1,443,901
Total Revenues	\$ 40,278,186	\$ 670,530	\$ 58,500	\$ 41,007,216
EXPENDITURES				
Salaries and employee benefits	\$ 32,622,431	\$ 848,384	\$ -	\$ 33,470,815
Services and supplies	\$ 5,492,987	\$ 636,195	\$ -	\$ 6,129,182
Fixed Assets	\$ 446,617	\$ -	\$ 1,619,419	\$ 2,066,036
Operating Transfers - OUT / (IN)	\$ 2,100,000	\$ (814,049)	\$ (2,100,000)	\$ (814,049)
Total Expenditures	\$ 40,662,035	\$ 670,530	\$ (480,581)	\$ 40,851,984
TOTAL SURPLUS / (DEFICIT)	\$ (383,849)	\$ -	\$ 539,081	\$ 155,232
BEGINNING FUND BALANCE				
July 1, 2022	\$ 28,248,100	\$ 328,093	\$ 6,607,106	\$ 35,183,299
PROJECTED ENDING FUND BALANCE				
June 30, 2023	\$ 27,864,251	\$ 328,093	\$ 7,146,187	\$ 35,338,531

BUDGET SUMMARY

The following table reflects the proposed 2022-23 Final budget, 2021-22 and 2020-21 actual results.

FY 2021-22 resulted in a \$3.6 million surplus. The prior fiscal year 2020-21 resulted in a favorable surplus of \$5 million due to higher than anticipated property tax revenue, related to RDA residual income.

	Actual FY 2020-21	Actual FY 2021-22	Final Budget FY 2022-23	FY 2021-22 vs FY 2022-23	
				Favorable / (Unfavorable) \$	Percentage Change %
REVENUES					
Property taxes	\$ 35,523,704	\$ 37,217,438	\$ 38,906,614	\$ 1,689,176	4.54%
Inter-Gov Revenues	\$ 3,153,323	\$ 2,742,918	\$ 656,701	\$ (2,086,218)	-76.06%
Other Revenue	\$ 2,402,425	\$ 1,894,173	\$ 1,443,901	\$ (450,273)	-23.77%
Total Revenues	\$ 41,079,452	\$ 41,854,530	\$ 41,007,216	\$ (847,314)	-2.02%
EXPENDITURES					
Salaries and employee benefits	\$ 29,815,295	\$ 33,556,437	\$ 33,470,815	\$ (85,622)	-0.26%
Services and supplies	\$ 5,342,335	\$ 4,621,882	\$ 6,129,182	\$ 1,507,300	32.61%
Fixed Assets	\$ 1,142,440	\$ 482,498	\$ 2,066,036	\$ 1,583,539	328.20%
Operating Transfers - OUT / (IN)	\$ (366,552)	\$ (450,441)	\$ (814,049)	\$ (363,608)	80.72%
Total Expenditures	\$ 35,933,519	\$ 38,210,375	\$ 40,851,984	\$ 2,641,609	6.91%
TOTAL SURPLUS / (DEFICIT)	\$ 5,145,933	\$ 3,644,154	\$ 155,232	\$ (3,488,922)	-95.74%



photo: Michael Hushaw

BUDGET SUMMARY

Revenues

The District's primary revenue source is property taxes. Intergovernmental revenue, which comprises the District's second largest revenue source, results from homeowner's property tax relief, RDA pass through, mutual aid recoveries and grants. While other revenue represents the third largest revenue source relating to plan checks, inspection fees and other fees for service and miscellaneous revenue.

The chart below illustrates the District's dependency on property tax revenue. Property taxes are the most significant source of the District's revenues, representing over 94.88 percent of total revenues. Inter-Governmental revenues and all other non-tax related sources comprise a less than 5 percent of total revenue.

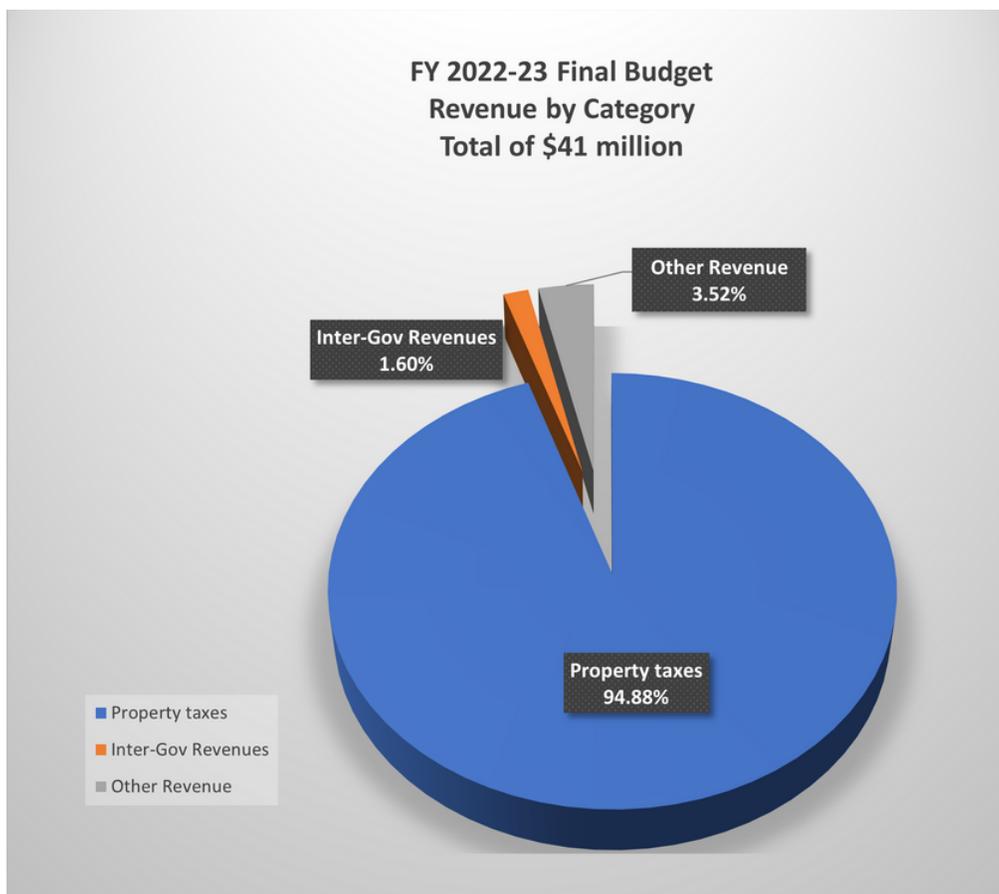


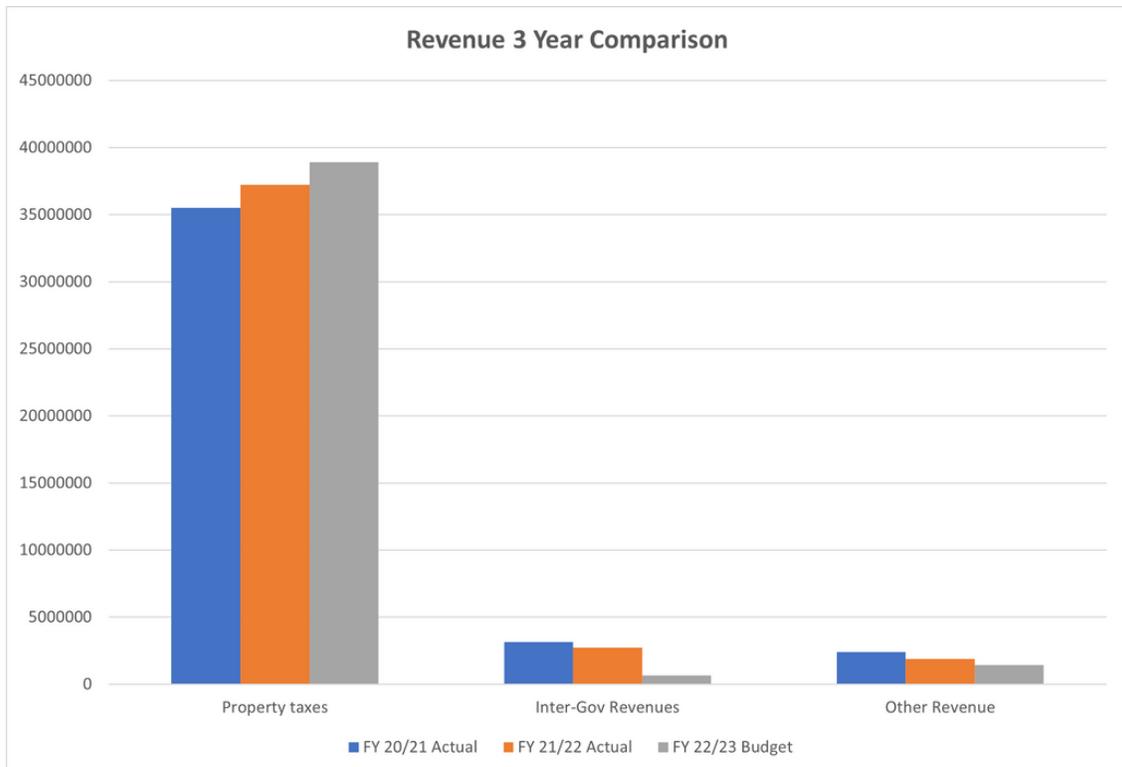


photo: Amy Weisser

Revenues

Significant Highlights:

- Property tax related revenue is projected at a 4.54% projected growth rate.
- Exclusion of \$2.1 million of Strike Team OES reimbursements from prior year due to unpredictability of mutual aid activity.
- Total Revenue growth is forecasted to decrease versus prior year with a net change of \$(847,314) or -2.02% due to the exclusion of revenue as presented above.



BUDGET SUMMARY

Property Taxes

The District's tax revenue is levied through the County of Santa Cruz and is distributed on the teeter plan, 50% is distributed in December; 45% in April; and remaining 5% in June. During the past few years property tax revenue has increased modestly due to annual valuation changes, projected additions of new development to the tax rolls, and other property tax adjustments. Property tax revenue has grown in 2021 at a rate of 14.54%, with a growth rate of 4.77% in 2022 and a projected increase of 4.54% in 2023 respectively. The significant increase in 2021 was due to a significant amount of unanticipated revenue relating to Redevelopment Agency "RDA", residual income. Due to a recent court decision, City of Chula Vista v. Sandoval, there was a change in the calculation for the distribution of residual income left in the RDA property tax trust fund after all obligations are paid each year, which benefited the District.

GENERAL FUND	Actual FY 2020-21	Actual FY 2021-22	Final Budget FY 2022-23	FY 2021-22 vs FY 2022-23	
				Increase / (Decrease) \$	Percentage Change %
Property Tax Revenue					
Property Tax - Secured	\$ 31,066,048	\$ 32,614,681	\$ 34,082,341	\$ 1,467,661	4.50%
Residual Distribution	\$ 3,345,336	\$ 2,935,682	\$ 3,067,788	\$ 132,106	4.50%
Property Tax - Unsecured	\$ 528,544	\$ 605,762	\$ 633,021	\$ 27,259	4.50%
Property Tax - Prior Unsecured	\$ 110,735	\$ 69,294	\$ 80,000	\$ 10,706	15.45%
Supplemental Property Tax	\$ 327,192	\$ 853,498	\$ 901,464	\$ 47,966	5.62%
Fire Protection Tax	\$ 130,693	\$ 130,927	\$ 130,000	\$ (927)	-0.71%
Delinquent Taxes / Other	\$ 15,156	\$ 7,594	\$ 12,000	\$ 4,406	58.01%
Total	\$ 35,523,704	\$ 37,217,438	\$ 38,906,614	\$ 1,689,176	4.54%
\$ Net Change Year over Year	\$ 4,509,411	\$ 1,693,734	\$ 1,689,176		
% Net Change Year over Year	14.54%	4.77%	4.54%		



photo: Assistant Chief Chad Akin

BUDGET SUMMARY

Intergovernmental Funds

The overall decrease in Intergovernmental funds of \$(2.1 million) is primarily driven by the omission of strike team reimbursements. Homeowner Property Tax Relief which provides a \$7,000 exemption on the value of owner-occupied homes is projected to remain flat versus prior year. As previously discussed, mutual aid recoveries are related to Strike Team reimbursements from the California Governor’s Office of Emergency Services (OES) which vary each year. Revenue is typically not projected due to the unreliability of this revenue source. RDA pass thru is also projected to remain flat based on an average of the past three years.

	Actual	Actual	Final	<i>FY 2021-22 vs FY 2022-23</i>	
	FY 2020-21	FY 2021-22	Budget	Increase /	Percentage
			FY 2022-23	(Decrease)	Change
				\$	%
Intergovernmental Revenues					
Homeowners Property Tax Relief	\$ 166,159	\$ 166,096	\$ 173,570	\$ 7,474	4.50%
Mutual Aid Recoveries & Grants	\$ 2,737,640	\$ 2,114,497	\$ -	\$(2,114,497)	-100.00%
RDA Pass Throughs	\$ 249,523	\$ 462,326	\$ 483,131	\$ 20,805	4.50%
Total	\$ 3,153,323	\$ 2,742,918	\$ 656,701	\$(2,086,218)	-76.06%
\$ Net Change Year over Year	\$ 2,295,013	\$ (410,404)	\$ (2,086,218)		
% Net Change Year over Year	267.39%	-13.01%	-76.06%		



photo: Captain Carl Steinmetz

Other Revenue

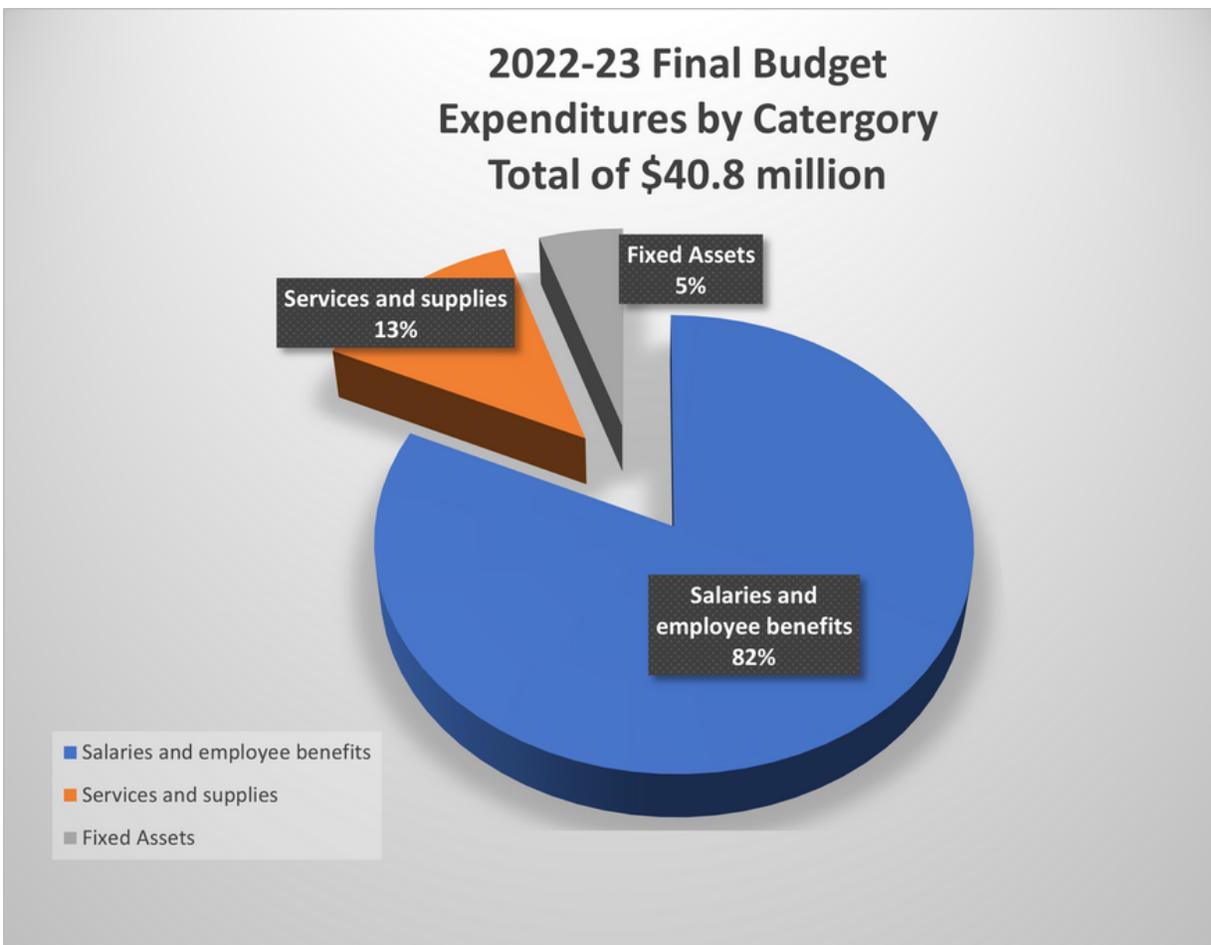
Other revenue is projected to decrease versus the prior year by \$(450,273) due to the anticipated building improvements to the Fleet Facility which will impact service levels and overall revenue. Other revenue is primarily driven by revenue earned from our Fleet Services Division and charges for services related to inspections and plans checks.

	Actual FY 2020-21	Actual FY 2021-22	Final Budget FY 2022-23	FY 2021-22 vs FY 2022-23	
				Increase / (Decrease) \$	Percentage Change %
Other Revenue					
Charges for Services	\$ 2,149,241	\$ 1,532,139	\$ 1,260,530	\$ (271,609)	-17.73%
Insurance Proceeds	\$ 76,546	\$ 114,351	\$ -	\$ (114,351)	-100.00%
Misc Revenue	\$ 176,638	\$ 247,683	\$ 183,371	\$ (64,312)	-25.97%
Total	\$ 2,402,425	\$ 1,894,173	\$ 1,443,901	\$ (450,273)	-23.77%
\$ Net Change Year over Year	\$ 1,937	\$ (508,252)	\$ (450,273)		
% Net Change Year over Year	0.08%	-21.16%	-23.77%		

BUDGET SUMMARY

Expenditures

Total general fund expenditures are projected to increase from \$38.2 million for 2021-2022 to \$40.8 million for the 2022-23 Final Budget – an overall increase of \$2.6 million or 6.91%. Salary & benefits remained relatively flat due to personnel changes such as over hires and additional overtime which inflated costs in the prior year. These personnel changes are not anticipated going forward. Below is an illustration of expenditures by category with salaries and benefits representing 82% of total expenditures, services & supplies represented 13% and operating transfers to other reserves and designations represent 5% of total expenditures

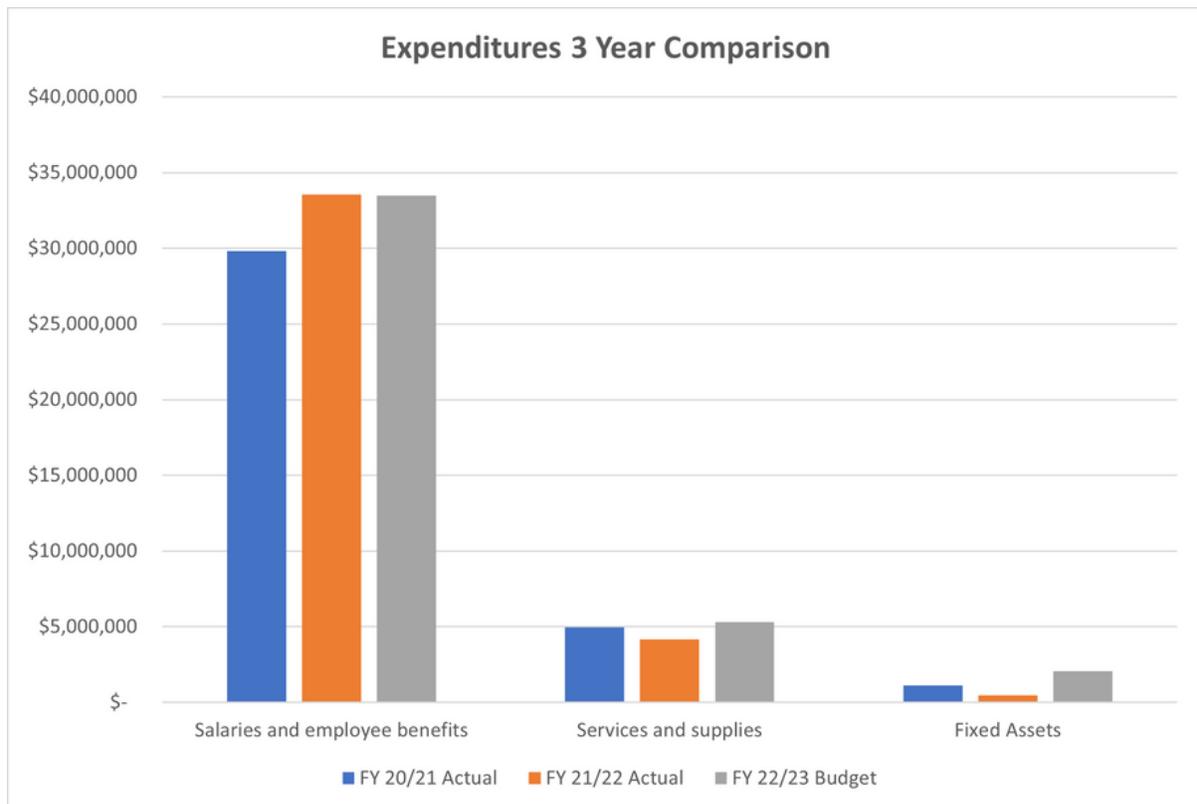




Expenditures

Significant Highlights:

- Total expenditures are forecasted to increase versus prior year, increasing by \$2.6 million or 6.91%.
- Includes a \$2.1 million transfer to the Capital Outlay Fund to cover large capital purchases over the next several years.
- Total Salary & Benefits as a percentage of Recurring Revenue is projected at 84.39%. The District's goal is 85% of total recurring revenue.





BUDGET SUMMARY

Salary & Benefits

For the 2022-23 Final Budget, salaries and benefits remained relatively flat due to personnel changes such as over hires and additional overtime which inflated costs in the prior year. These personnel changes are not anticipated going forward. The decrease in overtime is related to the exclusion of strike team overtime which was partially offset by increases to pension cost and health care.

	Actual FY 2020-21	Actual FY 2021-22	Final Budget FY 2022-23	FY 2021-22 vs FY 2022-23	
				Increase / (Decrease) \$	Percentage Change %
SALARY & BENEFITS					
Regular Salary	\$ 12,858,544	\$ 14,372,818	\$ 14,507,815	\$ 134,996	0.94%
Holiday, Taxes, Extra Help, Etc	\$ 2,383,519	\$ 2,840,850	\$ 2,460,099	\$ (380,752)	-13.40%
Overtime	\$ 3,302,649	\$ 3,358,746	\$ 2,828,495	\$ (530,251)	-15.79%
PERS	\$ 5,513,668	\$ 6,828,411	\$ 7,275,789	\$ 447,377	6.55%
Health Benefit	\$ 4,259,948	\$ 4,524,876	\$ 4,691,087	\$ 166,211	3.67%
Workers Compensation	\$ 1,496,967	\$ 1,630,735	\$ 1,707,532	\$ 76,797	4.71%
Total	\$ 29,815,295	\$ 33,556,437	\$ 33,470,815	\$ (85,622)	-0.26%
\$ Net Change Year over Year	\$ 4,109,538	\$ 3,741,142	\$ (85,622)		
% Net Change Year over Year	15.99%	12.55%	-0.26%		

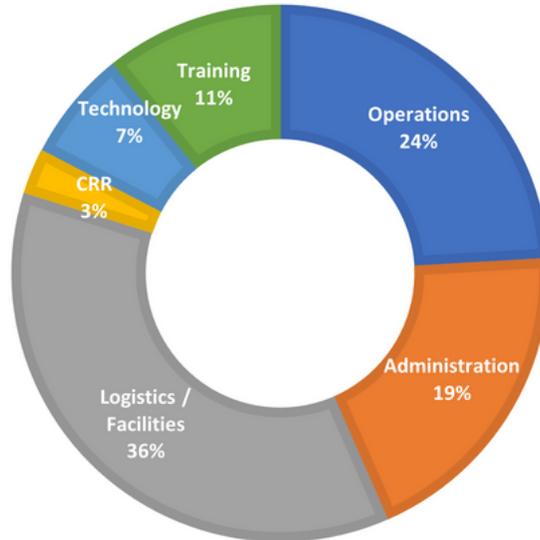
BUDGET SUMMARY

Services & Supplies

The District’s Services & Supplies budget is developed largely due to its Program Management approach which focuses on outcomes to better control costs and lead to attainment of District goals. Services and supplies are budgeted by Divisions which serve a function within the District. Below is an illustration of the services and supplies expenditures as a percentage budgeted by Division.

**2022-23 FINAL BUDGET
SERVICES AND SUPPLIES**

■ Operations ■ Administration ■ Logistics / Facilities ■ CRR ■ Technology ■ Training



The 2022-23 Final Budget expenditures for services and supplies increased \$2.7 million or 58.6% due to projects being carried over from the prior year.

	Actual FY 2020-21	Actual FY 2021-22	Final Budget FY 2022-23	FY 2021-22 vs FY 2022-23	
				Increase / (Decrease) \$	Percentage Change %
SERVICES & SUPPLIES					
Services and supplies	\$ 4,975,783	\$ 4,171,441	\$ 5,315,133	\$ 1,143,692	27.42%
Fixed Assets	\$ 1,142,440	\$ 482,498	\$ 2,066,036	\$ 1,583,539	328.20%
Total	\$ 6,118,224	\$ 4,653,938	\$ 7,381,169	\$ 2,727,230	58.60%
\$ Net Change Year over Year	\$ (1,780,444)	\$ (1,464,285)	\$ 2,727,230		
% Net Change Year over Year	-22.54%	-23.93%	58.60%		

BUDGET SUMMARY

Capital Outlay

The Capital Projects Fund is used to account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition of equipment, machinery, apparatus, vehicles, building construction, building improvements, and land acquisition. A capital outlay is defined as a tangible or intangible fixed asset with a value of over \$5,000 that is used in operations of the District and that has an initial useful life extending beyond one year. Primary revenue sources are transfers from the General Fund, however the fund will also receive loans or grant proceeds.

The Capital Replacement Schedule dictates the annual budgeted expenditures. This schedule is reviewed annually and revised if needed during the budget. Transfers from the General Fund provide funding for the budgeted requirements. The Capital Replacement Schedule identifies a committed minimum transfer amount each fiscal year in order to meet targeted expenditures. Capital expenditures considered routine in nature are those that are identified in the Capital Replacement Schedule and planned out ten years for replacement based on their expected life span and rotation schedule.

Total expenditures of \$1.6 million is primarily due to the purchase of two new vehicles, a deposit on two type 3 engines, and \$750,000 in capital improvements to Fleet. Below is a 5-year forecast of upcoming replacement purchases by category.

Fiscal Year	2022-23				
Beginning Fund Balance	\$6,607,106				
Annual Contribution	\$2,100,000				
	Year 1	Year 2	Year 3	Year 4	Year 5
	2022/23	2023/24	2024/25	2025/26	2026/27
CAPITAL OUTLAY FUND					
Beginning Fund Balance	\$6,607,106	\$ 7,087,687	\$ 6,894,326	\$ 3,783,256	\$ 3,948,234
Transfers in from General Fund	\$2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000
Other Revenue*	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$1,619,419	\$ 2,293,360	\$ 5,211,070	\$ 1,935,023	\$ 885,791
Ending Fund Balance	\$7,087,687	\$ 6,894,326	\$ 3,783,256	\$ 3,948,234	\$ 5,162,442

*loans, grants, interest, strike team

Capital Expenditures by Category	2022/23	2023/24	2024/25	2025/26	2026/27
Apparatus & Vehicles	\$ 869,419	\$ 1,543,360	\$ 5,211,070	\$ 1,878,747	\$ 640,820
Bldg & Facilities	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 244,971
Suppression Equipment	\$ -	\$ -	\$ -	\$ 56,275	\$ -
Total Expenditures	\$1,619,419	\$ 2,293,360	\$ 5,211,070	\$ 1,935,023	\$ 885,791



photo: Steve Kuehl

BUDGET SUMMARY

Fund Balance

The District's Fund Balance Reporting Policy was developed in conjunction with the Government Accounting Standards Board (GASB) Statement No. 54 to clearly articulate the use of the District's existing fund balances and provide a structured approach to funding levels. The Fund Balance Policy is designed to strengthen the District's oversight of its reserve funds to ensure adequate financial resources and its long-term financial health in economic downturns. Classifications of fund balance maintained by the District per policy are set forth as follows:

NON-SPENDABLE FUND BALANCE – amounts that are not in a spendable form or are legally or contractually required to be maintained intact (e.g., prepaid items and deposits on file with other agencies).

- 1. Deposit & Prepaid Items – Imprest Cash Amount to be used as either a Change Drawer (make change for customers); or a Petty Cash Drawer (make small purchases and later replenish the cash through A/P).**

RESTRICTED FUND BALANCE – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).

COMMITTED FUND BALANCE – amounts that can be used only for the specific purposes determined by a formal action of the Board of Directors, either through ordinance or resolution.

BUDGET SUMMARY

Fund Balance

ASSIGNED FUND BALANCE – amounts intended to be used by the government for specific purposes. Intent is expressed by the Board Directors or by a designee to whom the governing body delegates the authority.

1. **Capital Fund-** for the purpose of providing funds for the replacement of apparatus and support vehicles, funding capital improvement projects and acquisitions and improvement of capital equipment utilized in the delivery of emergency services. Fund balance requirements shall be based on the Replacement Schedules and reviewed biennially by the Fire Chief and Finance Committee to determine proper level of funding. For 2022-23, a total of \$1.6 million will be expensed relating to the purchase vehicles.

UNASSIGNED FUND BALANCE – includes all amounts not contained in other classifications and is the residual classification of the general fund.

1. **Minimum Fund Balance -** It is the goal of the District to achieve and maintain an unassigned fund balance in the general fund at a maximum of Five (5) Months of the General Fund Operating Expenditures at the end of each fiscal year to ensure the District has adequate cash flow and avoid short-term borrowing during the “Dry Tax Period” which typically occurs from July to December. For 2022-23, the minimum fund balance is projected at 8.79 months.

	Estimated Fund Balance					Estimated Fund Balance
FUND BALANCES	7-1-2022	Revenues	Expenditures	Transfer Out	Transfers In	6-30-2023
NONSPENDABLE:						
Deposits & Prepaid items	\$ 500					\$ 500
ASSIGNED:						
Capital Fund	\$ 6,607,106	\$ 58,500	\$ (1,619,419)		\$ 2,100,000	\$ 7,146,187
UNASSIGNED:						
Minimum Fund Balance	\$ 16,196,055					\$ 16,196,055
General Fund	\$ 12,051,545	\$ 40,278,186	\$ (38,562,035)	\$ (2,100,000)	\$ -	\$ 11,667,696
Fleet Services	\$ 328,093	\$ 670,530	\$ (1,484,579)		\$ 814,049	\$ 328,093
Total	\$ 35,183,299	\$ 41,007,216	\$ (41,666,033)	\$ (2,100,000)	\$ 2,914,049	\$ 35,338,531

<i>Minimum Fund Balance</i>	<i>Total Months</i>
Per Fiscal Policy	5.00
Projected Balance	8.79



photo: Firefighter Chris Herman

BUDGET SUMMARY

Division Program Budgets

ADMINISTRATION DIVISION

The Administration Division includes the functions of the Fire Chief, Administrative Services, Human Resources, and Finance. The Fire Chief serves as the Chief Executive Officer and provides direction, supervision, and general support to the District's overall operations and its Board of Directors.

Budget Highlights:

- Budget of \$67,000 in professional and specialized services towards long range master plan and customer -centered strategic plan.
- Total of \$32,725 in financial reports and software to provide District with tools to assist with strategies to manage its unfunded liabilities.
- Budget of \$22,390 for recruiting based program, Lexipol for managing the district policies and a performance review software.

COMMUNITY RISK REDUCTION

The Fire Prevention Division is responsible for life safety inspections, community outreach, public information, and plan reviews. Community fire and life safety education is the first line of defense in risk management.

Budget Highlights:

- Approximately \$51,450 budget for community events and education.



BUDGET SUMMARY

Division Program Budgets

LOGISTICS

The Logistics Division’s responsibility for the District’s facilities, ground support and supplies as well as the District’s Fleet services Division. The Fleet Services Division is responsible for maintaining the operational readiness of the District’s apparatus fleet and support vehicles. The Division also provides contract services for fleet maintenance to other fire agencies located within Santa Cruz County.

Budget Highlights:

- Total of \$904,799 for the repairs and maintenance for the upkeep of all facilities.
- Budget of \$1.4 million for the maintenance of the District’s fleet which includes internal repairs conducted by the District’s fleet services.

OPERATIONS

Operations Division consist of EMS, special operations and suppression. Its mission is to protect life and property through effective emergency response services. Much of this is achieved through preparation, accomplished by training and ensuring that our apparatus, equipment, and facilities are properly maintained and in a ready state.

Budget Highlights:

- Total budget of \$136,735 for EMS related cost and supplies.
- Total budget of \$278,021 for Special operations include cost for programs such as aquatic rescue, disaster preparedness, hazardous materials, marine safety division (junior lifeguards) and rescue techs.
- Suppression costs consist of apparel, communication, required suppression equipment and health & wellness. Total budget is \$1.2 million.



photo: Amy Weisser

BUDGET SUMMARY

Division Program Budgets

TECHNOLOGY

The Technology Division consist of information technology and mobile technology. The Division is responsible for supporting the District’s computing infrastructure. IT manages the District’s computer workstations, servers and file systems, email system, network equipment, cloud storage, phone systems, internet access, audio/visual equipment, and all software and database programs. In addition, IT manages the District’s communications equipment including mobile display computers.

Budget Highlights:

- Total technology budget \$356,775, approximately \$49,363 for PC Software and applications for the District and \$190,000 in professional and specialized services for IT contractor.

TRAINING

The Training Division is a critical element of the District, tasked with providing high quality training, instruction, career development, and evaluation to all District personnel. These training activities prepare our personnel to serve our community in the most efficient and effective means possible, and to ensure the safety of all our responders.

Budget Highlights:

- Total budget of \$700,228 with \$465,612 dedicated to employee education and training.



photo: Steve Kuehl

FINANCIAL OVERVIEW

Central Fire District Fiscal Year 2022-23 Budget Summary

682500 - OPERATIONS

OBJECT	DESCRIPTION	6/30/2021 Year-To-Date Actual	6/30/2022 Year-To-Date Actual	6/30/2023 Final Budget	Vs. 2022 Prior Year Change
Revenues					
40100	PROPERTY TAX-CURRENT SEC-GEN	31,066,048	32,614,681	34,082,341	1,467,661
40106	RESIDUAL DISTRIBUTION	3,345,336	2,935,682	3,067,788	132,106
40110	PROPERTY TAX-CURRENT UNSEC-GEN	528,544	605,762	633,021	27,259
40130	PROPERTY TAX-PRIOR UNSEC-GEN	110,735	69,294	80,000	10,706
40150	SUPP PROP TAX-CURRENT SEC	277,258	824,367	861,464	37,097
40151	SUPP PROP TAX-CURRENT UNSEC	12,224	10,189	10,000	(189)
40160	SUPP PROP TAX-PRIOR SEC	32,697	13,192	25,000	11,808
40161	SUPP PROP TAX-PRIOR UNSEC	5,013	5,750	5,000	(750)
40196	FIRE PROTECTION TAX	130,693	130,927	130,000	(927)
40197	IN-LIEU TAXES OTHER	5,744	3,163	5,000	1,837
44142	PENALTIES FOR DELINQUENT TAXES	3,564	1,561	3,000	1,439
44143	REDMPTN PNLTIES FOR DELINQ TXS	5,848	2,870	4,000	1,130
40430	INTEREST	107,867	99,028	100,000	972
40830	ST-HOMEOWNERS' PROP TAX RELIEF	166,159	166,096	173,570	7,474
40894	ST-OTHER	2,737,640	2,114,497	-	(2,114,497)
41095	FED-MISC GRANTS	-	-	-	-
41162	RDA PASS-THROUGHS	249,523	462,326	483,131	20,805
41617	EMERGENCY RESPONSE RECOVERY	281,145	287,357	290,000	2,643
42020	COPY CHARGES	544	366	-	(366)
42022	COST RECOVERY-OTHER	45,297	3,989	-	(3,989)
42033	HOMELAND SECURITY REVENUE	-	-	-	-
42047	OTHER CHARGES CURRENT SERVICES	194,217	286,108	300,000	13,892
42055	SCHMIT REVENUE	-	-	-	-
42072	WEEDS/LOT CLEARING	1,115	-	-	-
42117	PERSONNEL SERVICES	508,802	-	-	-
42375	INSURANCE PROCEEDS	76,546	114,351	-	(114,351)
42380	NSF CHECKS	420	-	-	-
42384	OTHER REVENUE	27,713	92,355	24,871	(67,484)
42462	OPERATING TRANSFER IN	-	-	-	-
Total Revenues		39,920,693	40,843,911	40,278,186	(565,725)

FINANCIAL OVERVIEW

Central Fire District Fiscal Year 2022-23 Budget Summary

682500 - OPERATIONS

Expenditures					
SALARIES AND EMPLOYEE BENEFITS					
51000	REGULAR PAY-PERMANENT	12,445,826	13,984,995	14,015,276	30,282
51005	OVERTIME PAY-PERMANENT	3,278,863	3,347,095	2,828,495	(518,600)
51010	REGULAR PAY-EXTRA HELP	82,002	108,328	275,000	166,672
51015	REGULAR PAY-SICK LEAVE	-	-	-	-
51025	REGULAR PAY-CALL BACK	527,349	844,815	10,000	(834,815)
51035	HOLIDAY PAY	976,670	1,107,047	1,125,578	18,531
51040	DIFFERENTIAL PAY	28,865	97,851	40,000	(57,851)
52010	OASDI-SOCIAL SECURITY	277,711	305,864	263,547	(42,318)
52015	PERS	5,451,473	6,734,353	7,157,927	423,574
53010	EMPLOYEE INSURANCE & BENEFITS	4,191,536	4,456,012	4,546,181	90,169
53015	UNEMPLOYMENT INSURANCE	8,339	10,140	13,104	2,964
54010	WORKERS COMPENSATION INSURANCE	1,454,116	1,549,198	1,622,155	72,957
55020	SICK LEAVE RESERVE	434,815	349,107	725,168	376,061
55021	OTHER BENEFITS MISC	1,854	10,854	-	(10,854)
Total		29,159,419	32,905,658	32,622,431	(283,227)
SERVICES AND SUPPLIES					
61110	CLOTHING & PERSONAL SUPPLIES	337,040	226,203	497,758	271,554
61125	UNIFORM REPLACEMENT	-	-	-	-
61215	RADIO	6,354	2,585	10,300	7,715
61221	TELEPHONE-NON TELECOM 1099	84,756	85,268	113,160	27,892
61310	FOOD	13,640	16,726	21,000	4,274
61312	INVENTORIAL ITEMS	481,545	168,437	229,374	60,937
61425	OTHER HOUSEHOLD EXP-SERVICES	56,251	62,489	79,330	16,841
61535	OTHER INSURANCE	106,805	89,609	111,334	21,725
61720	MAINT-MOBILE EQUIPMENT-SERV	233,942	7,454	18,200	10,746
61725	MAINT-OFFICE EQUIPMNT-SERVICES	5,984	6,715	7,500	785
61730	MAINT-OTH EQUIP-SERVICES	86,685	73,886	171,480	97,594
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	163,794	96,874	353,169	256,295
61920	MEDICAL, DENTAL & LAB SUPPLIES	35,704	69,551	53,886	(15,665)
62010	Empl Certificates & Licenses	16,743	12,209	12,250	41
62020	MEMBERSHIPS	9,344	10,046	15,760	5,714
62219	PC SOFTWARE PURCHASES	82,320	123,745	169,013	45,268
62221	POSTAGE	11,434	13,907	500	-
62223	SUPPLIES	135,759	127,411	177,146	49,735
62301	ACCOUNTING AND AUDITING FEES	223,675	211,938	211,510	(428)
62327	DIRECTORS' FEES	32,392	23,942	24,790	848
62328	911 Dispatch Services	207,466	215,560	236,547	20,987
62358	LAUNDRY SERVICES	-	-	-	-
62360	Legal Services	52,209	20,397	80,000	59,603
62367	MEDICAL SERVICES-OTHER	24,126	93,997	25,000	(68,997)
62378	PERSONNEL SERVICES	508,802	-	-	-
62381	PROF & SPECIAL SERV-OTHER	384,442	513,573	578,594	65,021
62420	LEGAL NOTICES	5,312	3,621	4,800	1,179
62500	EQUIPMENT LEASE & RENT	9,340	15,970	18,280	2,310
62715	SMALL TOOLS & INSTRUMENTS	61,994	47,045	87,101	40,056
62826	EDUCATION AND/OR TRAINING	157,800	246,155	483,432	237,277
62888	SPEC DIST EXP-SERVICES	29,557	14,264	81,170	66,906
62890	SUBSCRIPTIONS BOOKS & ED MATER	5,188	6,655	38,445	31,790
62914	EDUCATION & TRAINING(REPT)	-	-	-	-
62920	GAS, OIL, FUEL	92,512	142,867	156,500	13,633
62928	TRAVEL-OTHER(NON-REPT)	14,494	10,655	8,750	(1,905)
62935	SERVICE CENTER CHARGES	776,736	955,542	1,146,906	191,364
63070	UTILITIES	112,066	113,912	129,300	15,388
Total		4,566,208	3,829,210	5,352,285	1,523,075
OTHER CHARGES					
74110	PRINCIPAL ON LONG-TERM DEBT	-	-	-	-
74425	INTEREST ON LONG-TERM DEBT	-	-	-	-
75231	CONTRIB TO OTHER AGENCIES-OTH	37,670	38,691	40,702	2,011
Total		37,670	38,691	40,702	2,011
FIXED ASSETS					
86110	BUILDINGS AND IMPROVEMENTS	-	49,942	230,808	180,866
86203	COMPUTER EQUIPMENT	-	-	50,000	50,000
86204	EQUIPMENT	83,494	11,517	165,809	154,292
86209	MOBILE EQUIPMENT	-	19,566	-	(19,566)
Total		83,494	81,026	446,617	365,592
OTHER FINANCING USES					
90000	OPERATING TRANSFERS OUT	1,725,000	2,100,000	2,100,000	-
Total		1,725,000	2,100,000	2,100,000	-
APPROP FOR CONTINGENCIES					
98700	APPROP FOR CONTINGENCIES	-	-	100,000	100,000
Total		-	-	100,000	100,000
Total Expenditures		35,571,791	38,954,585	40,662,035	1,707,450
Total GL Key 682500		4,348,903	1,889,326	(383,849)	(2,273,175)

FINANCIAL OVERVIEW

Central Fire District Fiscal Year 2022-23 Budget Summary

682510 - FLEET

OBJECT	DESCRIPTION	6/30/2021 Year-To-Date Actual	6/30/2022 Year-To-Date Actual	6/30/2023 Final Budget	Vs. 2022 Prior Year Change
Revenues					
40430	INTEREST	(278)	(3,582)	-	3,582
40894	ST-OTHER	-	-	-	-
42122	SERVICE CENTER CHGS	1,118,399	957,900	670,530	(287,370)
Total Revenues		1,118,121	954,318	670,530	(283,788)
Expenditures					
SALARIES AND EMPLOYEE BENEFITS					
51000	REGULAR PAY-PERMANENT	412,718	387,824	492,538	104,715
51005	OVERTIME PAY-PERMANENT	23,785	11,652	-	(11,652)
51015	REGULAR PAY-SICK LEAVE	-	-	-	-
51040	DIFFERENTIAL PAY	320	234	-	(234)
52010	OASDI-SOCIAL SECURITY	6,887	5,781	7,142	1,360
52015	PERS	62,195	94,059	117,862	23,803
53010	EMPLOYEE INSURANCE & BENEFITS	68,413	68,864	144,905	76,041
53015	UNEMPLOYMENT INSURANCE	595	714	560	(154)
54010	WORKERS COMPENSATION INSURANCE	42,851	81,537	85,377	3,840
55020	SICK LEAVE RESERVE	38,113	115	-	(115)
Total		655,877	650,779	848,384	197,605
SERVICES AND SUPPLIES					
61110	CLOTHING & PERSONAL SUPPLIES	434	819	1,100	-
61221	TELEPHONE-NON TELECOM 1099	7,846	8,151	9,150	999
61425	OTHER HOUSEHOLD EXP-SERVICES	15,117	15,213	15,595	382
61312	Inventoriable Items	3,142	19,749	5,000	-
61535	OTHER INSURANCE	11,300	33,576	33,457	(119)
61720	MAINT-MOBILE EQUIPMENT-SERV	597,779	557,618	434,000	(123,618)
61730	MAINT-OTH EQUIP-SERVICES	7,371	7,765	7,925	160
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	12,091	11,117	17,590	6,473
62020	MEMBERSHIPS	80	295	240	(55)
62219	PC SOFTWARE PURCHASES	7,430	25,292	10,795	(14,497)
62221	Postage	504	538	500	-
62223	SUPPLIES	32,936	14,254	31,400	17,146
62367	MEDICAL SERVICES-OTHER	-	-	-	-
62381	PROF & SPECIAL SERV-OTHER	3,706	2,190	2,370	180
62500	EQUIPMENT LEASE & RENT	8,578	10,664	11,450	786
62715	SMALL TOOLS & INSTRUMENTS	8,061	5,723	5,500	(223)
62826	EDUCATION AND/OR TRAINING	1,004	17,252	20,000	2,748
62888	SPEC DIST EXP-SERVICES	1,834	1,525	5,023	3,498
62890	SUBSCRIPTIONS BOOKS & ED MATER	126	185	500	315
62914	EDUCATION & TRAINING(REPT)	-	-	-	-
62920	GAS, OIL, FUEL	1,595	2,067	2,000	(67)
63070	UTILITIES	17,524	19,987	22,600	2,613
Total		738,024	753,162	635,095	(118,067)
FIXED ASSETS					
86203	COMPUTER EQUIPMENT	-	-	-	-
86204	EQUIPMENT	90,339	-	-	-
Total		90,339	-	-	-
INTRAFUND TRANSFERS					
95225	INTRA-FUND TRF-OTHER	(366,552)	(450,441)	(814,049)	(363,608)
Total Character 95		(366,552)	(450,441)	(814,049)	(363,608)
Total Expenditures		1,118,121	954,318	670,530	(283,788)
Total GL Key 682510		-	-	-	-



FINANCIAL OVERVIEW

Central Fire District Fiscal Year 2022-23 Budget Summary

682550- CAPITAL OUTLAY

OBJECT	DESCRIPTION	6/30/2021 Year-To-Date Actual	6/30/2022 Year-To-Date Actual	6/30/2023 Final Budget	Vs. 2022 Prior Year Change
Revenues					
40430	INTEREST	35,788	30,290	50,000	19,710
40894	ST-OTHER	-	-	-	-
42384	OTHER REVENUE	-	-	-	-
42450	SLS OF FIXED ASSETS-NONTAXABLE	4,850	26,010	8,500	(17,510)
42462	OPERATING TRANSFER IN	1,725,000	2,100,000	2,100,000	-
Total Revenues		1,765,638	2,156,300	2,158,500	2,200
Expenditures					
OTHER CHARGES					
74230	PRINCIPAL ON LEASE PURCHASES	302,138	311,145	284,899	(26,246)
74420	INTEREST ON LEASE PURCHASES	47,800	38,793	65,039	26,246
Total		349,938	349,938	349,938	0
FIXED ASSETS					
86110	BUILDINGS AND IMPROVEMENTS	-	-	750,000	750,000
86204	EQUIPMENT	618,670	5,707	-	-
86209	MOBILE EQUIPMENT	-	45,827	519,481	-
Total		-	-	750,000	750,000
Total Expenditures		968,607	401,472	1,619,419	1,217,947
Total GL Key 682550		797,030	1,754,828	539,081	(1,215,747)



photos: Steve Kuehl

CENTRAL FIRE DISTRICT OF SANTA CRUZ COUNTY



COVER PHOTOS: SHMUEL THALER/SC SENTINEL

DESIGN BY: CHARLOTTE CAMBRIDGE WEBB

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DISTRICT BUDGET 2022/23