

**BEFORE THE BOARD OF DIRECTORS OF THE
APTOS/LA SELVA FIRE PROTECTION DISTRICT**

Ordinance No. 1 – 16

On the motion of Director Abendschan
Duly seconded by Director Weatherford

**ORDINANCE ESTABLISHING POLICY
GOVERNING PURCHASES OF SUPPLIES,
SERVICES AND EQUIPMENT BY THE APTOS/LA SELVA
FIRE PROTECTION DISTRICT**

Whereas Section 54201 of the California Government Code defines local agencies to include this District; and

WHEREAS, Section 54202 of the California Government Code requires local agencies to adopt policies and procedures, including bidding regulations, governing purchases of supplies, services and equipment by each such agency, and

Whereas, Section 54204 of the California Government Code requires that the policies and procedures required to be adopted by reason of said Section 54202 shall be adopted by means of a written rule or regulation, copies of which shall be available for public distribution.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the following policies and procedures are hereby adopted governing the method to be utilized to purchase of supplies, services and equipment by the Aptos/La Selva Fire Protection District.

1. The Board shall from time to time adopt by resolution and thereafter maintain purchasing policies and procedures, including bidding regulations in conformance with Section 54202 of the California Government Code governing purchases of supplies and equipment.
2. The Fire Chief is hereby authorized to establish and maintain purchasing authorization procedures, subject however, to the following limitations:
 - a) Any proposed purchase of supplies, services, or equipment specifically included in the Board approved budget for the fiscal period in question costing Sixty Thousand Dollars (\$60,000) or more shall require a specific motion from the Board of Directors approving such purchase in advance of any purchase commitment being made, and;
 - b) Any purchase of supplies, services, or equipment not included in the Board approved budget for the fiscal period costing One Thousand Dollars (\$1,000) or more shall require a specific motion from the Board of Directors approving such purchase in advance of any purchase commitment being made.

ORDINANCE NO.1-16
Purchasing Policy

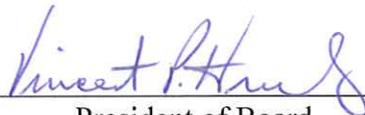
BE IT FURTHER RESOLVED that Ordinance 1-02 is hereby rescinded and superseded by this Ordinance;

BE IT FURTHER RESOLVED that this ordinance shall be published in the *Santa Cruz Sentinel* newspaper or other appropriate legal newspaper in compliance with the publication provisions of the California Government Code with regard to ordinances.

BE IT FURTHER RESOLVED that this ordinance shall become effective thirty (30) days after its final adoption by the Board.

PASSED AND ADOPTED by the Board of Directors of the Aptos/La Selva Fire Protection District the 14th day of January, 2016, by the following vote:

AYES: Abendschan, Foster, Hawley, Spisak, Weatherford
NOES:
ABSTAIN:
ABSENT:



President of Board

ATTEST:



Secretary of Board