



FIRE INSPECTOR

(Non-Safety)

Definition:

The Fire Inspector classification performs basic fire prevention inspections to ensure compliance with current laws, ordinances and regulations within the District's jurisdiction. Work is performed under general supervision depending on the complexity of the task and the skills of the incumbent.

Minimum Requirements:

- Must be at least 18 years of age.
- Provide proof of eligibility to work in the United States.
- Possess and maintain a valid California C Driver's License.
- Possess a high school diploma, G.E.D. equivalency, or a high school proficiency certificate.
- Two years experience as a Fire Inspector, Fire Prevention Specialist, or two years experience in code enforcement, associated building trades, or fire prevention related activities.

Desirable Qualifications:

- AS or AA degree in Fire Protection Technology.
- Fire Inspector I and II Certification.
- Fire Code Inspector Certification (ICC).
- Community Risk Officer Certification (OSFM).
- Public Information Officer courses.
- Public education training.
- Advanced word processing and computer applications.

Typical Duties:

- Conducts annual fire safety inspections to include, but not limited to A, B, E, F, H, I, R and S occupancies.
- Inspects new and existing buildings for compliance with federal, state laws, local ordinances, and other regulations concerning design, construction, and installation of fire protection equipment.
- Develops fire and life safety educational programs for businesses, employee groups, homeowners' associations, civic organizations, public and private schools, or other such groups.
- Investigates complaints of fire hazards and prepares reports and abatement notices to obtain compliance with appropriate codes and ordinances.
- Assists with the review of plans and specifications for fire-safe construction and appropriate designs of fire protection systems in accordance with established codes, ordinances, and fire protection standards.
- Participates in the District's weed abatement program.

Working Conditions/Physical Demands:

Work is performed both in an office setting and in the field. There may be exposure to noise, dust, and flammable irritants and materials. Work involves physical exertion, including standing, stooping, reaching, lifting, crawling and climbing. Manual dexterity; clear, understandable speech; and visual and hearing acuity are also required.

Knowledge of:

- Principles, practices, and techniques of modern fire protection, and community risk reduction (CRR) practices.
- Applicable local, state, and federal laws and regulations.
- Basic office practices, methods, and equipment.
- Working knowledge of computer applications related to assigned work.

Ability to:

- Perform fire safety inspections of buildings and fire protection equipment using the Uniform Fire and Building Codes, Title 19, and other related laws, codes, ordinances, and fire protection standards;
- Accurately interpret and effectively enforce laws, ordinances, and regulations relating to fire prevention;

- Identify life safety and fire hazards and determine corrective action;
- Understand and carry out verbal and written directions;
- Prepare clear and concise reports and speak and write effectively;
- Effectively communicate fire prevention techniques to the public;
- Maintain accurate records as per district guidelines;
- Establish and maintain effective working relationships with the public and District personnel;
- Work irregular hours.